



# CLASS INFORMATION

## 2M

### Mrs Jessica Malu



Welcome to 2018 and to another fantastic year at Wadalba Community School!! as relaxing and rewarding as mine.

Today classes formed and your child has been placed in **2M**.

My name is Jessica Malu. It is my greatest pleasure to be the new K-2 Assistant Principal at WCS. The early school years are important and critical times for students. What happens during these years will have a lasting impression on their growth and development. As Assistant Principal I aim to provide leadership that will facilitate a school environment that is safe, respectful and filled with opportunities for students to advance socially, emotionally and academically.

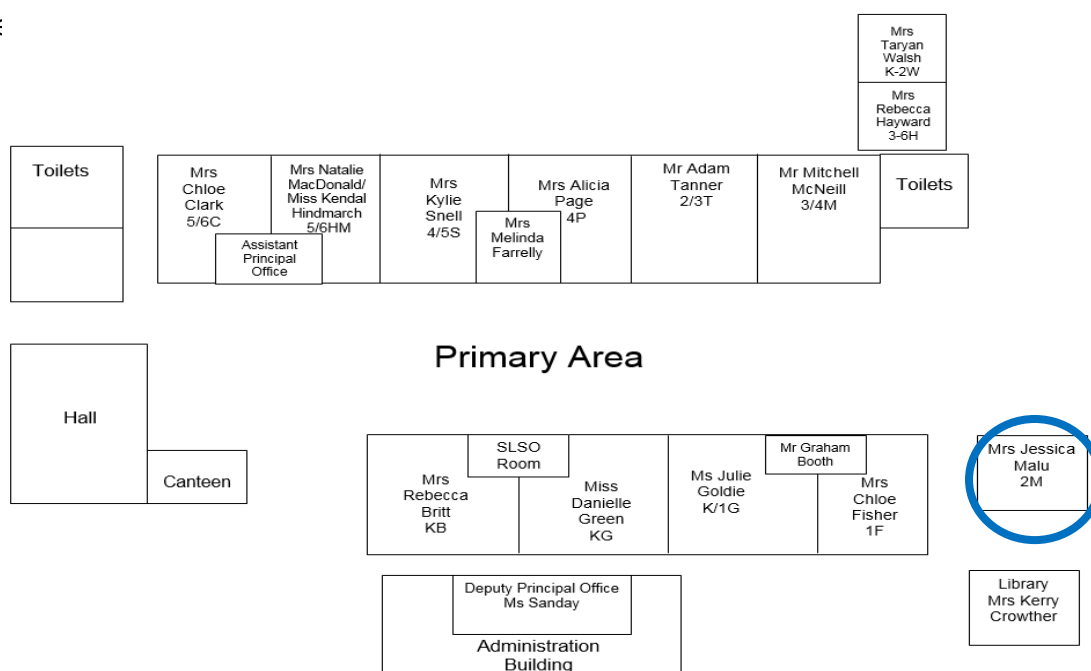
As an educator and instructional leader, I strive to establish classroom learning environments that are conducive to optimal learning by catering to student needs and programming with a firm belief in the necessity of an innovative, differentiated curriculum that is relevant and challenging to today's society. I believe in building positive, high expectation relationships with all key stakeholders to ensure that success is achieved for every student, every day. I look forward to working closely with students, staff, parents and community members to do whatever it takes to improve student outcomes.

It is a great honour and privilege to be working with the students in 2M this year. I am eager to begin our learning journey and to embark on the wonderful adventures that await us!

As is the practice in Primary schools, your child will have the following teachers in support roles during the week:

- RFF- Mr Graham Booth and Miss Kendal Hindmarch
- Learning Support- Mrs Melinda Farrelly

Please



## Weekly Overview

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<ul style="list-style-type: none"> <li>Return readers</li> </ul>	<ul style="list-style-type: none"> <li>Return readers</li> <li>Sport Day</li> <li>Scripture??</li> </ul>	<ul style="list-style-type: none"> <li>Return readers</li> <li>School banking day</li> </ul>	<ul style="list-style-type: none"> <li>Return readers</li> <li>Library Day</li> </ul>	<ul style="list-style-type: none"> <li>Return Homework</li> <li>Return readers</li> <li>Assembly 1:30 every 2nd week</li> </ul>

### Interviews/ Meetings

You are invited to our first Parent/Teacher Interviews on:

**Tuesday 6<sup>th</sup> March**

- Bookings for timeslots will be through an online booking system. I hope you can attend. More details will be distributed closer to the evening.
- Outside of set parent interview nights, if you ever wish to request a meeting, these are best arranged at mutually convenient times and when I am class free.
- Casual interviews with me are respectfully discouraged while I have class responsibilities please.

### Home Readers

- Your child is to bring their home reader in an A4 pencil case or folder each day in order to change it for a new book.
- Please listen to your child read each night and record the details on the home reading card.
- The books should be easy when reading at home. They read more difficult texts at school.

### Homework

- Homework will be sent home fortnightly, four times per term. Homework tasks will include compulsory and optional activities designed to engage students in homework and give them choices over which activities they complete. While the expectation is that all students will complete homework, we do not want it to cause tension/stress so please speak to me if you have any questions or concerns.

### Class Requisites

The following school requisites can be purchased ready for your child –

For communal use	Bottle of pump hand soap
	Box of tissues
	2 reams of A4 paper
For individual use	Whiteboard markers x 4
	Highlighter
	Sharpener
	Eraser
	Pencil Case
	Texters
	Lead pencils
	Headphones
	Coloured pencils
	Glue sticks x 3
	Paint Shirt
	Library Bag
	Home reading folder- waterproof (large A4 pencil case or plastic A4 wallet)
	Plastic document wallet



## Student Packs

● Please send in the money for your child's student pack as soon as possible. The final date for this payment is Friday 16<sup>th</sup> February. Student books and subscriptions will be distributed the following week. Payments can also be made online (see below).

<b>Year Two</b>	Digital Subscription (s)	<b>\$25</b>
	Handwriting Textbook	
	Grammar Textbook	

## Notes and money

- Excursion money needs to be sent to school at least one week before the date of the excursion or your child will not be able to go.
- Cash or Cheque payments need to be placed in a separate envelope for each student along with the permission note. Clearly mark with the students' full name, class, amount and item being paid. The envelope will be placed in their class "Money Bag" during roll call and sent to the office for receipting. Receipts will be returned to the students the following day.
- Payments can be made using Eftpos in person at our office or via phone.
- Online Payments can also be made online via our website. To make a payment, Click on "\$" on our home page and follow the prompts. You will be directed to a secure Westpac payment page and no longer be on the WCS School website. Once you enter your details and confirm, the payment is processed and a receipt can be provided/or emailed from the payment page to your nominated email address. Items marked with an asterisk (\*) are mandatory and you will not be able to continue if these fields are not filled correctly. Please note: 'Student registration Number' or 'Invoice Number' are NOT mandatory any may be left blank.
- Notes being sent home will go into their home reader folders to try to make sure they arrive home to you safely.
- An explanation of an absence must be received within 7 days of your child's return otherwise it is recorded as an unexplained absence. Partial absences must also have an explanation. Please ensure if your child is late to school that you send back the docket received from the front office explaining the absence.
- Please send a note to school with your child when they return after an absence stating the dates and reason for which they were away. You can also call the school or explain the absence using our school app.

## Illnesses

- Please contact the school if your child has a highly contagious infection such as chicken pox, measles, whooping cough, swine flu or any other contagious illness.

## Birthdays

- You may send birthday cakes to school but please ensure they are cupcakes or lolly bags. This is due to possible hygiene concerns and the class time that can be interrupted.

## Shoelaces

- Please ensure your child is able to tie their own shoelaces or wears shoes that they are able to put on themselves. Shoelaces should be black

## Spare Clothes (K-2)

- Please send a spare pair of underwear/ shorts to school with your child just in case. Accidents do sometimes happen.

## Food Breaks



- We have fruit & vegetable break at around 9:30 each morning. Please send a piece of fruit or a chopped vegetable to eat at this time. During this time we take a break and read a story together. We have found this has had a very positive impact on student learning.
- At Wadalba we support healthy eating at school. Please ensure your child has food for recess and lunch each day.

### Canteen

- Lunch orders can be placed in the lunch basket (in the classroom) each day Mon- Fri. You may also like to setup an account and order via the internet at [www.flexischools.com.au](http://www.flexischools.com.au) . Our primary canteen is open at each day at recess and lunch.

### News

- Your child will be given a news day.
- They may bring in items from home however these are their responsibility to care for. We request all children place toys in the storeroom during class time but cannot guarantee they will not be damaged with your child during breaks. Please ensure that your child does not bring any items that would cause concern if this was to happen.
- As we progress throughout our units of work your child may be required to give a topic talk rather than news. You will be informed of this closer to the dates.

### Uniform

- Please ensure all school clothing is clearly labelled with your child's name. Black shoes must be worn unless there are special circumstances (a note must be provided). Sport shoes can be worn on Sport Days. Hats MUST be worn by all students as part of our Sun Safety Policy.
- Uniforms can also be ordered online at [www.flexischools.com.au](http://www.flexischools.com.au) .

### Drop Off/ Pick Up

- Thank you to all parents/ caregivers for remaining under/near COLA in afternoons. As you can understand this is a busy time when students and teachers are packing up, handing out notes and giving information for the following day. When children see and hear family and friends outside they are often distracted which makes this a much longer process.
- There is no supervision for students before 8:15am each morning. Please do not send your child to school earlier than this. Students that arrive before this time are to sit on the seats and wait for the bell when supervision is provided.
- Please be sure to pick your child up at 2:30pm if they are not walking or catching the bus.

### Assembly

- Primary assembly is held every 2<sup>nd</sup> Friday starting at 1:30pm. Families are most welcome to attend whether or not it is our class on stage.

### Sport- Term One

- Sport will be on **Tuesday** each week.

### Labels

- Please ensure that all of your children's belongings are clearly labelled. Though we do our best to prevent it, no responsibility will be taken by the school for lost items. All items found without labels can be claimed from lost property.

### Classroom Helpers

- Please make sure you get a visitor's tag from the office before coming to the classroom. The office needs to know who is on the premises in case of emergency and to keep the students safe.
- Please use care with the other students as you would like others to treat your child.
- There are opportunities to assist in other areas of the school such as fundraising, canteen volunteers, book club, making costumes for performances and other areas as they arise throughout the year. Please let us know if you are interested so we can get the right people to contact you.



## Our School Website

● Please visit the primary section of our school site for lots of useful information on our school, our events and your child's education and wellbeing. Many of your questions can often be answered by visiting our website.

<http://www.wadalba-c.schools.nsw.edu.au/>

## Facebook

● Like the Wadalba Facebook page for updates throughout the day, reminders or events and important school information.

● Even if you are not a member of Facebook you can still visit the page at:

<https://www.facebook.com/WadalbaCommunitySchool/>

## Commendation Awards

● Students can receive commendations for a variety of things. Please make sure you keep your child's commendations and community spirit awards and give them to the DP when they have 5 so they can get a bronze award at assembly.

- 5 Commendations / Community Spirit Awards = Bronze Award

- 3 Bronze Awards = Silver Award

- 3 Silver Awards + Participation in extracurricular school activities + Participation in a community event  
Gold Award

## Banking

● Student banking takes place on **Wednesday**.

● Bankbooks are collected in the mornings and processed by the banking ladies and returned when completed.

## Library

● All students are able to borrow from the library (as long as they have a library bag).

● Classes have a library lesson once a week and students have access to the library most recesses and at lunchtimes. Students also have access to the library computers during these times.

● Our library day is **THURSDAY**

## School communications

You can find out what is happening at school through the following ways:

● Notes are sent home to inform parents of special events.

● A school newsletter is placed on the website and emailed to parents/carers fortnightly. This contains school news, a calendar of events and other items of interest.

● Information can also be found on Wadalba Community School's Facebook page and website.

● Parent information sessions are held from time to time to discuss specific issues relevant to different groups.

● Parents receive formal student reports at the end of each semester.

● Primary teachers are usually in their rooms before and after school for varying periods of time. Teachers are unable to speak to parents during class time.

● Parents are encouraged to contact the school to discuss concerns or raise questions relating to their child when the need arises.

## Class Dojo

● We use a digital platform called ClassDojo to reinforce classroom behaviour and to communicate directly with parents. Students earn points for demonstrating appropriate behaviour. Parents and carers are able to join ClassDojo and use either the app (Android or iOS) or website to see how their children are going and to communicate with the teacher. The app is very useful as it sends you notifications when your child earns points or if the teacher sends you a message. Only you can see your child's points, no other parent will see your child's information. All and messages sent by staff or to staff are secure and only accessible to you.



- If you have connected to ClassDojo before you should soon be connected automatically to your child's new teacher. If you have not used it before or have another child starting school, details about how to connect to your child's account will be sent home. Please note: any absence notifications or urgent messages (such as changes to pickup arrangements) need to be communicated via the school office as teachers will not always be able to check ClassDojo throughout the day. Similarly, teachers will only respond to messages outside of business hours at their discretion.

### **School Office**

- The school's office is located in the administration block and is open from 7.45am to 3.00pm.
- The office is available to students before school, at recess and at lunch.

### **Sport Groups**

Students are put into the following sports' groups (houses). Family names beginning with the letters:

**A – D Thorpe (blue)**  
**E – K Bradman (green)**  
**L – R Hall (red)**  
**S – Z Freeman (yellow)**

If you ever have any concerns about your child please feel free to contact me. You can call the office to make an appointment, message through Class Dojo or send a note with your child requesting a meeting or phone appointment. The education and wellbeing of your child is very important to me and we all play a part in helping them grow and learn.

I look forward to a wonderful year!

Regards,  
Jessica Malu  
Assistant Principal (K-2)

