



WADALBA
COMMUNITY SCHOOL
PROGRESS WITH PRIDE



Wadalba Community School Information Handbook 2018





Wadalba Community School

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INTRODUCTION

Welcome to Wadalba Community School.

The student handbook should help you with questions that you have about what happens at school.

The staff of Wadalba Community School trusts that your years with us will be challenging, exciting and rewarding.

Students are expected to take responsibility for their own learning and behaviour.

We encourage you to be an active member of your class and take up the many and varied opportunities available to you.

You may still have questions!

Remember:

- Teachers are here to help you.
- Never be afraid to ask a question, for as well as increasing your knowledge, you may bring to our attention things we haven't yet thought of!

BELIEF STATEMENT AND EXIT OUTCOMES

“PROGRESS WITH PRIDE”

The school motto was chosen by the school community in 2006 to reflect our hopes and aspirations for students at Wadalba Community School. It highlights learning as an ongoing process that enables students to confidently progress through different stages of intellectual and social development.

In order to ‘make progress’, however, you have to have goals and dreams to work towards. The school motto encompasses our commitment to provide *sporting, creative, academic* and *vocational* opportunities for students to assist them to realise their dreams and to equip them with the skills to make valuable contributions to society in their post-school lives.

We want our students not just to ‘move forward’ but to strive to excel. We encourage students to reflect on their achievements and to take pride in their progress and that of others.

At Wadalba Community School our school motto *Progress with Pride* underpins a learning environment that is responsive to student needs and aspirations, develops their physical, social and intellectual abilities, encourages them to reflect on their achievements with pride, to celebrate the success of themselves and others, and to see learning as a lifelong progression with an ongoing series of new goals and challenges.



Wadalba Community School

CORE VALUES AND EXPECTATIONS

The school's core values; RESPECT, RESPONSIBILITY and EXCELLENCE are supported by the following expectations:

At Wadalba Community School we show and earn **RESPECT** by:

- using manners
- allowing others to learn without interruption
- showing care for others and their property
- showing consideration and tolerance

At Wadalba Community School we accept **RESPONSIBILITY** by:

- being punctual and prepared for lessons
- actively participating
- learning and letting others learn
- modelling appropriate behaviour
- being honest

At Wadalba Community School we strive for **EXCELLENCE** by:

- setting and achieving goals
- always wearing uniform
- doing our best
- following school rules
- celebrating success

RIGHTS AND RESPONSIBILITIES OF STUDENTS AND STAFF

RIGHTS	RESPONSIBILITIES
A right is something that belongs to you and cannot be taken away.	A responsibility is something you should do automatically and relates to respecting the rights of others.
Each person can say, I have a right to:	Each person can say, I have the responsibility to:
<ul style="list-style-type: none"> • Be happy and safe 	<ul style="list-style-type: none"> • Behave in a way that allows others to feel happy and safe at school , travelling to and from school and in the community
<ul style="list-style-type: none"> • Have an opportunity to learn 	<ul style="list-style-type: none"> • Behave in a way that allows others to learn
<ul style="list-style-type: none"> • Be treated fairly 	<ul style="list-style-type: none"> • Treat others fairly
<ul style="list-style-type: none"> • Be treated with respect 	<ul style="list-style-type: none"> • To respect staff, students and visitors regardless of differences
<ul style="list-style-type: none"> • Have achievements celebrated 	<ul style="list-style-type: none"> • To celebrate the success of others
<ul style="list-style-type: none"> • Belong to a school that enjoys a good reputation 	<ul style="list-style-type: none"> • Behave in a way that enhances the reputation of the school

RESPECT RESPONSIBILITY AND EXCELLENCE

What is expected behaviour at WCS

IN CLASS, ON TIME, DOING THE RIGHT THING

You are expected to:

1. Attend all classes:
 - On time,
 - Ready to learn
 - With all equipment
 - In school uniform
2. Actively participate in every lesson and complete all set work and homework.
3. Immediately comply with all instructions given by a staff member
4. NEVER use Mobile phones, iPods, iPads or any other personal electronic devices in class unless directed by the teacher.
5. NEVER use inappropriate or abusive language or tone (including swear words) to staff or other students.

In particular please note the following:

6. **At NO TIME will threatening, aggressive or bullying behaviour be tolerated.**
7. **Violence or criminal behaviour will not be tolerated.**

IMPORTANT TIMES AND DATES 2018

SCHOOL TIMES

Primary	8.30am – 2.30pm
Secondary	8.15am – 2.29pm

SCHOOL CONTACTS

Phone	02 4356 2888
Fax	02 4356 2899
Website	http://www.wadalba-c.schools.nsw.edu.au
Email	wadalba-c.school@det.nsw.edu.au

TERM DATES

Term 1	Monday, 29 January – Friday, 13 April 2018
Term 2	Monday, 30 April – Friday, 06 July 2018
Term 3	Monday, 23 July – Friday, 28 September 2018
Term 4	Monday, 15 October – Friday, 21 December 2018

FIRST DAY OF SCHOOL 2018

Kindergarten	Tuesday, 30 January
Years 1 – 6	Tuesday, 30 January
Year 7	Tuesday, 30 January
Year 8	Wednesday, 31 January
Year 9	Wednesday, 31 January
Year 10	Wednesday, 31 January
Year 11	Tuesday, 30 January
Year 12	Tuesday, 30 January

SCHOOL DEVELOPMENT DAYS FOR 2018

School Development Days are held on the first day of Terms 1, 2 and 3 and the final two days of Term 4:

Term 1	Monday, 29 January
Term 2	Monday, 30 April
Term 3	Monday, 23 July
Term 4	Thursday, 20 December & Friday, 21 December

YEARS 3, 5, 7 & 9 NATIONAL ASSESSMENT PROGRAM EXAMS 2018

Language Conventions & Writing	Tuesday 15 May 2018– Years 3, 5, 7 & 9
Reading	Wednesday 16 May 2018 – Years 3, 5, 7 & 9
Numeracy	Thursday 17 May 2018 – Years 3, 5, 7, 9
Catch up	Friday 18 May 2018

SCHOOL PHOTOGRAPHS 2018

Kindergarten & Year 7	12 February
Primary (Year 1 to Year 6) & Groups	5 April
Secondary (Year 8 to Year 12)	6 April
Catch up Day & Siblings	12 April

BELL TIMES

Monday, Wednesday, Thursday and Friday	
Period 1	8.15am – 9.13am
Period 2	9.17am – 10.15am
<i>Roll Call Assembly</i> 10.15am	
Recess	10.30am – 11.00am
Period 3	11.00am – 11.58am
Period 4	12.03pm – 1.01pm
Lunch	1.01pm – 1.31pm
Period 5	1.31pm – 2.29pm

Tuesday (Sports Day Years 7 – 10)	
Period 1	8.15am – 9.13am
Period 2	9.17am – 10.15am
<i>Roll Call Assembly</i> 10.15am	
Recess	10.30am – 11.00am
Period 3	11.00am – 11.58am
Lunch	11.58am – 12.28pm
Period 4	12.28pm – 1.26pm
Period 5	1.31pm – 2.29pm

STAFF DIRECTORY



Mr Jason McGrath
Principal



Mr Brad Glachan
Deputy Principal
Secondary



Ms Jane Harris
Deputy Principal
Secondary



Mrs Erica Burge
Deputy Principal
Secondary

HEAD TEACHERS

Administration
English
Human Society in its Environment
Mathematics
Learning Choices
Personal Development, Health and Physical Education
Science
Secondary Studies/Creative and Performing Arts
Teaching & Learning & Middle School
Technology and Applied Sciences
Vocational Education & Training (VET)
Wellbeing (Welfare)
Special Education & Multi-categorical

Mr B Hodges
Mrs B Holmes
Mrs J Bennett
Mrs L Hancock
Mrs S Burton
Mr M Sawyer
Mr C Harris
Mr J Walters
Mrs B Partridge
Mr T Pickett
Mrs R Newell
Mrs M Brown
Mr S Baric

SCHOOL COUNSELLORS

Senior Psychologist Education
School Counsellor

Mrs J Moran-Dunn
Mrs D Warwick
Mrs L Brooke

SCHOOL ADMINISTRATION AND SUPPORT STAFF

School Administration Manager

Mrs L Rawson
Mrs C McLellan

YEAR ADVISORS 2018

Year 7
Year 8
Year 9
Year 10
Year 11
Year 12

Mr Mark Atmore
Mrs Laura Stone
Mrs Jocelyn Atmore
Mrs Melinda Butlin
Mr Jade McLachlan
Mrs Amy Rumpler

SCHOOL FACILITIES

CANTEEN	The school canteen is run by the Parents & Citizens Association.
CAREERS ROOM	The Careers Room is located in the library. Mrs Boardman, our Careers Advisor, is available by appointment, to discuss and advise on a range of career issues.
COMPUTER FACILITIES	Computer rooms provide a range of options in computer assisted learning. There is wireless facility for remote internet connection with laptops.
TECHNOLOGY & APPLIED STUDIES	The TAS area is comprised of woodwork rooms, a technical drawing room, electronics room, design and technology rooms and two kitchens and industrial kitchen.
DRAMA FACILITIES	A functional Movement Studio is used by a variety of classes.
GYMNASIUM	Used extensively by PDHPE and sport classes. The Gymnasium is also hired to community groups on weeknights and weekends.
LIBRARY	The WCS Library is open from 8.00am to 2.30pm each day, however, closed Monday & Friday recess (10.30am to 11.00am). The Library facilitates borrowing, computer access, printing and photocopying.
MUSIC ROOM	The Music Room is well equipped with instrument facilities. There are also two music theory rooms, a performance area and an individual practice area.
SCIENCE LABORATORIES	The school has three well equipped Science Laboratories.
SPORTS FIELDS	Excellent sporting facilities are offered, including four basketball courts and an oval shared with Wyong Shire Council and the local community.
VISUAL ARTS	There are two Visual Arts rooms and a darkroom for Photography.
WELLBEING HUB	Located off the Library. The Head Teacher Welfare is available and Year Advisors are rostered on at break times to discuss any concerns you may have.

SCHOOL CONTRIBUTIONS - 2018

VOLUNTARY CONTRIBUTION

The Voluntary Contribution – Yearly fee to supplement funding of educational programs. For example: Library books and teaching resources.

Years 7, 8, 9 and 10	\$40
Years 11 and 12	\$50

ELECTIVE FEES

Elective fees – Yearly fee collected to offset the cost of consumables used in courses.

Years 7 and 8	
Year 7 and 8 Technology	\$50
Year 7 and 8 Visual Art (NA if in Year 8 CAPA GATS Visual Arts)	\$30
Year 8 CAPA GATS (per term)	\$50 per Term

Years 9 and 10	See Stage 5 Subject Selection Booklet
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Years 11 and 12	See Stage 6 Subject Selection Booklet
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- All Elective Fees are correct and current for February 2018 but subject to change.

BOOK PACKS & STATIONARY REQUIREMENTS

BOOK PACKS 2018

A Year 7 and 8 package containing all the necessary exercise books PLUS Student Diary will be available for purchase from the canteen on Orientation Day. The cost of the package is \$52.00. The package consists of the following books and stationery items:

1 x A4 Visual Art Diary	1 x 8GB USB	1 x Large White Eraser
1 x 96 Page Music Book (theory & staved)	1 x Clear Plastic Ruler 30cm	2 x Glue Stick (21gm)
1 x 128 Page A4 Grid Binder Book (Tudor)	4 x Blue Pens	1 x Student Scissors
6 x 128 Page A4 Binder Books (Olympic)	2 x Red Pens	1 x 180 degree Protractor
1 x Student Diary	2 x 2B Pencils	7 x A4 Clear Book Covers
	1 x Packet (12) Coloured Pencils	1 x Stereo Earphones (Bud Style)

DICTIONARIES

Dictionaries are available for purchase from the school canteen for \$12.00

CALCULATORS

Scientific Calculators are available for purchase from the school canteen for \$35.00. These calculators are suitable for Mathematics and Science subjects for Year 7 through to Year 12.

Books sold separately:

128 page Binder Book	\$2.00	Diary	\$3.00
Music Book	\$2.50	Pens and Rulers	50c
A4 Visual Art Diary	\$5.00	Maths Book	\$2.50
A3 Visual Art Diary	\$8.00		

- *Prices quoted for book packages, dictionaries, diaries and stationery sold by the school canteen are subject to change.*

UNIFORM INFORMATION - 2018

Uniform Logos

Squirrel Glider Crest
"WCS" Crest

Junior Uniform - Years 7 – 9
Senior Uniform – Years 10, 11 & 12

Junior Girls (Years 7, 8, 9)

(Worn Monday, Wednesday, Thursday & Friday)

- White blouse with Squirrel Glider Crest or light blue polo shirt with Squirrel Glider Crest
- Checked skirt or navy blue school pants (tailored)
- Navy blue WCS hooded jacket
- White socks or black/skin coloured stockings

Junior Boys (Years 7, 8, 9)

(Worn Monday, Wednesday, Thursday & Friday)

- White shirt with Squirrel Glider Crest or light blue polo shirt with Squirrel Glider Crest
- Navy blue school pants (tailored or corduroy)
- Navy blue WCS hooded jacket.
- White socks

Junior Boys or Girls Sports Day (Years 7, 8, 9)

(Worn Tuesdays)

- Navy blue WCS collared sports polo shirt
- WCS navy blue sports pants
- White socks

** TSP uniform can only be worn on sports day*

Senior Girls (Years 10, 11, 12)

- White blouse with WCS Crest or light blue polo shirt with Squirrel Glider Crest
- Checked long skirt or black school pants (tailored or corduroy)
- Black jumper, cardigan or jacket with WCS crest
- White socks or black/skin coloured stockings

Senior Boys (Years 10, 11, 12)

- White shirt with WCS Crest or light blue polo shirt with Squirrel Glider Crest
- Navy or black school pants (tailored or corduroy)
- Black jumper, cardigan or jacket with WCS crest
- White socks

The school community has endorsed Wadalba Community School as a 'uniform school'.

School uniform should be worn so that it looks neat, clean and is in a good state of repair. Students out of uniform may have their parents/caregivers called to bring the correct uniform to school. Parents/caregivers should write a note of explanation if school uniform cannot be worn. If incorrect uniform is worn and no note from a parent/caregiver presented (indicating that being out of uniform is a temporary circumstance), student names are record.

Footwear

Wadalba Community School's policy in relation to student footwear reflects the NSW Department of Education's occupational health and safety guidelines for schools.

Wadalba Community School requires all students to wear enclosed black leather school shoes such as those displayed.



Examples of unsafe and unacceptable footwear include the following:



All students participating in PE and school sport activities are required to wear an acceptable lace up sports shoe such as those displayed.



Wearing of unacceptable footwear by students will result in discipline measures in accordance with Wadalba Community School's uniform policy.

Students will also be unable to participate in practical lessons that may be part of curriculum activities in science and technical based subjects due to occupational health and safety reasons.

UNIFORM SHOP

The school's uniform shop is operated by the Wadalba Community School P & C Association. All proceeds from uniform sales are distributed back into the WCS school community.

PAYMENTS

Payments may only be made by **Cash, EFTPOS** or via the **online ordering system** at <http://www.flexischools.com.au>

HOURS

Uniform items can be purchased from the Uniform Shop located near the High School Canteen from Monday to Thursday between the hours of 8:15am and 9.30am (**CLOSED FRIDAYS**). Students are able to purchase uniforms 10 minutes before the end of Recess and Lunch.

Access to the Uniform Shop is via the Community Centre (top) car park off Van Stappen Road. During Uniform Shop hours (8.15am and 9.30am Monday to Thursday) please ring the doorbell located on the fence near the gate to notify the Canteen ladies to come and meet you at the gate. Alternately you may contact the school on 4356 2888.

FOR ON-LINE ORDER REGISTRATION

Simply register on the FlexiSchools website. <http://www.flexischools.com.au> The registration process only takes a few minutes and parents can begin placing orders immediately. **Please double check you have ordered the correct uniform items before processing your order.** If there are any problems, the FlexiSchools customer service team is always ready to help. **Phone: 1300 361 769**

At the end of the January Vacation period, the Uniform Shop will also operate at the following days and times:

Tuesday 23 January 2018	Wednesday 24 January 2018	Thursday 25 January 2018
9:00am – 1:00pm	9.30am – 12:30pm	10:00am – 12:00pm

The following range of uniform items is available for purchase from the school uniform shop. Items marked "not available", can be purchased from normal retail outlets.

Polo Shirts	Kinder to Year 12	Sizes 4 to 3XL	\$32
Surf Hats	Kinder to Year 6	Sizes 55, 57, 59	\$15
WCS Caps	Kinder to Year 12	One size fits all	\$15
Jnr Boys Shirts	Year 6 to Year 9	Sizes 6 to 30	\$28
Jnr Girls Blouses	Year 6 to Year 9	Sizes 4 to 30	\$35
Jnr Girls Skirts	Year 6 to Year 9	Sizes 8 to 30	\$47
Primary Tunics	Kinder to Year 6	Sizes 4 to 16	\$46
WCS Long Pants	Kinder to Year 12	Sizes 4 to 26	\$36
WCS Fleece Sloppy Joe	Kinder to Year 12	Sizes 4 to 3XL	\$30
WCS Hooded Zip Jacket	Kinder to Year 12	Sizes 6 to 3XL	\$36
WCS Microfibre Jacket	Kinder to Year 12	Sizes 4 to 3XL	\$50
Sports Polo	Year 6 to Year 12	Sizes 4 to 3XL	\$26
WCS Blue Shorts	Kinder to Year 10	Sizes 4 to 3XL	\$20
WCS Black Shorts	Year 10 to Year12	Sizes S to 3XL	\$20
Snr Boys Shirts	Year 10 to Year12	Sizes 10 to 30	\$28
Snr Girls Blouses	Year 10 to Year12	Sizes 8 to 30	\$35
Snr Girls Skirts	Year 10 to Year12	Sizes 8 to 30	\$50
Football Shorts	School Rep Teams	Sizes S to 3XL	\$20
Football Socks	School Rep Teams	Sizes S to XL	\$12

Uniforms can also be ordered online through Flexischools. Students can then collect the order from the Canteen at recess or lunch.

Further uniform enquiries can be directed to our Canteen Manager on 4356 2888
EFTPOS facilities are now available

All prices quoted are indicative and are subject to change

Wadalba Community School Uniforms and Stationery Online Ordering System

Primary School orders placed will be delivered to your child's classroom
High School orders must be picked up from the High School Canteen

- **Order quickly from home or work**
- **No searching for cash required**
pre-paid online!
- **Faster and more accurate**
- **Order at a time convenient to you**



We are now using a great new online ordering system called **FlexiSchools**

How Does it Work?

- 1) Go to www.flexischools.com.au
- 2) Click "Register Now" and enter your email address
- 3) Complete the online registration and add funds to your account via credit card
- 4) Log in at any time and place your orders
- 5) For Primary orders, we will deliver to your child's classroom, all High School orders will need to be picked up from the High School Canteen.

As purchases are made, the funds are taken from your pre-paid account. The account can be topped up again in the same way, or set to automatically top-up when it falls below a pre-set minimum. Each order is sent automatically to the canteen, where an easy-to-read label is produced with the child's name, class and order details. This ensures each order is prepared and delivered accurately to your child.

What Does it Cost?

The online menu is the **same price**. However, there is a 25c fee for the online orders to help pay for the labels and the website system.

More Info? If you get stuck or have any questions, just call FlexiSchools on

1300 361 769

RETURNS AND REFUND POLICY

To be eligible for a refund or exchange all returns need to be returned in their original condition (Not worn or washed) with the receipt included.

CARING FOR YOUR UNIFORMS

Labelling

Please ensure all items of clothing are clearly labelled with your child's name.

Washing

Washing inside out will protect the face of the fabric. This will limit pilling or snagging and prolong the life of the garment. Fasten all zips, buttons or studs before washing. This will prolong the life of the zipper and eliminate the risk of damaging other garments during the cycle. Cold wash is always recommended to limit shrinkage, especially with pure cotton garments.

Drying

Line drying in shade is always safest option. Leaving garments on the line for prolonged period of time will cause most fabric to fade, especially in the sun. If tumble drying, try to use cool or warm temperature, not hot. This will limit shrinkage.

Tumble drying inside out will protect the face of the fabric and limit fluffing, pilling and snagging. Fasten all zips, buttons before tumble-drying.

Ironing

Do not iron on embroidery or printing. High temperatures will burn the thread on embroidery and may smudge printing.

Always read garment care label before first wash.

Further uniform enquiries can be directed to our Canteen Manager on 4356 2888

CANTEEN

The canteen is run by the P & C and has a canteen manager. Parent helpers are always welcome to assist in its operation. The canteen is open every day of the week, for Breakfast, Recess and Lunch. Students may order and pay for their lunch before school or during recess. Recess orders can be made before school commences. Students should line up to be served at the canteen and are reminded that respect and good manners are a pre-requisite for being served.

Alternately, Recess and Lunch orders can be placed online using the Flexischools online ordering system. Visit www.flexischools.com.au for more information.

Up-to-date canteen menus are available for collection from the canteen, the school's administration office or under the P&C tab on the website <http://www.wadalba-c.schools.nsw.edu.au>.

Volunteers are always welcomed! If you would like to volunteer to assist in the canteen, please contact the school on 4356 2888.

Wadalba Community School

Exciting New Canteen Online Ordering System

- **Order quickly from home or work**
- **No searching for cash required**
pre-paid online!
- **Faster and more accurate**
- **Order at a time convenient to you**
on the day, prior to 9.00am, or weeks in advance!
- **Guaranteed every order is received at canteen**
-



We are now using a great new online ordering system called **FlexiSchools** (www.flexischools.com.au) to make the processing of recess & lunch orders easier for parents and canteen staff. So get online and save time!

How Does it Work?

1. Go to www.flexischools.com.au
2. Click "Register Now" and enter your email address
3. Complete the online registration and add funds to your account via credit card
4. Log in at any time and place your lunch orders



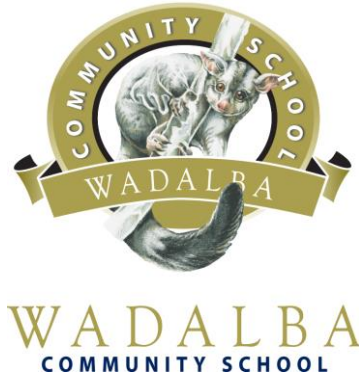
As purchases are made, the funds are taken from your pre-paid account. The account can be topped up again in the same way, or set to automatically top-up when it falls below a pre-set minimum. Each order is sent automatically to the canteen, where an easy-to-read label is produced with the child's name, class and order details. This ensures each order is prepared and delivered accurately to your child.

What Does it Cost?

The online menu is the **same price** as the usual menu. However, there is a 25c fee for the online orders to help pay for the labels and the website system.

More Info?

If you get stuck or have any questions, just call FlexiSchools on 1300 361 769.



Wadalba Community School

Canteen Price List 2018

Canteen trading times 7:45am to 1:45pm

- ✓ *NSW Healthy Kids Association Member*
- ✓ *Promoting Healthy & Nutritional Foods*
- ✓ *NSW Government Fresh Taste Strategy*

*The canteen is run by Wadalba Community School P&C Association,
with all profits used to benefit the students at the school.*

*If you would like to help in the canteen, no experience necessary,
Contact Extension 145 at the school on 4392 5000.*

*For more information about the School or the P&C
visit the school website: www.wadalba-c.schools.nsw.edu.au*

Wadalba Community School P&C - High School Canteen Menu - 2018

BREAKFAST MENU 7:30AM - 8:15AM

Toast w/ Vegemite or Jam (limit 4)	\$0.50
Raisin Toast	\$1.00
Hot Milo Drink	\$1.00
Cheese or Cheese & Bacon Roll	\$1.60
Ham & Cheese Toastie	\$2.00
Noodle Cups (chicken or beef)	\$2.00
Bacon & Egg Roll	\$3.50







HOT FOOD

Always available recess & lunch unless indicated

Hash Brown	\$1.00
Garlic Bread	\$1.50
Sausage Roll / Spinach & Ricotta Roll	\$2.50
Chicken Nuggets (5pk)	\$2.50 
Pizza Single (ham & pineapple)	\$2.50
Chicken Goujons with sauce	\$2.70
Pizza Rounda	\$2.80
Plain Meat Pie / Potato Pie	\$3.20
Hot Dogs (Available Friday)	\$3.00
Wedges (sour cream & sweet chilli)	\$3.50
Lasagne / Macaroni & Cheese	\$3.50 
Spaghetti Bolognese	\$3.50 
Hot Chips & Gravy (Available Friday)	\$3.50
Sauce Sachets (tomato or bbq)	\$0.30



BURGERS

Chicken Burger (lettuce & mayo)	\$3.60 
Cheese Burger (beef pattie, cheese, bbq sauce)	\$3.60 
Vegie / Hawaiian (lettuce, tomato & mayo)	\$3.70 
Hamburger (tomato, lettuce, beetroot, bbq)	\$4.00 

MUST BE ORDERED

ALWAYS AVAILABLE

The canteen is run by **Wadalba Community School P&C Association**, with all profits used to benefit the students at the school. If you would like to help in the canteen, no experience necessary, contact the school on 43 562 888, For more information about the School or the P&C visit the school website:

www.wadalba-c.schools.nsw.edu.au



Items on the menu may contain allergens - Prices subject to change without notice

SANDWICHES & WRAPS


Your choice of White / Multigrain / Wholemeal /
Gluten Free bread or tortilla wrap.
All sandwiches or wraps must be ordered.
Toasted sandwiches available at no extra cost

Vegemite	\$1.50
Cheese / Tomato	\$1.80
Spaghetti / Baked Beans	\$2.00
Ham	\$2.00
Salad (lettuce, tomato, carrot, broot, cucumber)	\$3.50
Roast Chicken	\$3.80
Tuna / Salmon	\$3.80



GOURMET CHOICES

Always available, fresh and ready to purchase

Chicken Char Grill	\$3.50
Chicken Chilli Wrap (lettuce, cheese & mayo)	\$4.20
Meatball Sub (meatball, sauce, cheese)	\$4.00
Chicken & Gravy Sub	\$4.00
Chicken Caesar Wrap	\$4.00
Butter Chicken (Wednesday Only)	\$4.00
Beef Taco Boats (Thursday Only)	\$4.00
Chicken Chilli Wrap (double chicken)	\$5.00 





LOOK OUT FOR DAILY SPECIALS

The specials menu will change each term and will be advertised outside the canteen, newsletter and on school FaceBook.

Clearly marked orders for Recess or Lunch can be placed Monday to Friday before school. Please ensure your orders have your child's

Name and Class



Promoting Healthy & Nutritional Foods 
NSW Government Fresh Taste Strategy 

FRUIT + SNACKS

Jelly Cups	\$0.20
Mamee Chicken Noodles	\$0.60
Custard Cup	\$1.00
Fresh Fruit Cups	\$1.00
Jumpy's	\$1.00
Fruit (Apples, Banana)	\$1.00
JJ Chicken Crackers	\$1.20
Assorted Chips	\$1.30
Finger Buns	\$1.50
Choc Chip Muffins	\$1.50
Zucchini Muffin	\$1.00

SALADS

All salads are freshly made to order and come with lettuce and a selection of seasonal fruit/veggies.

Cheese & Salad	\$3.70
Ham / Tuna & Salad	\$4.00
Salmon & Salad	\$4.50
Caesar Salad	\$3.70 
Chicken Salad	\$4.50
Chicken Caesar Salad	\$5.00 
Zucchini Slice w/ Salad	\$5.00



COLD DRINKS

Bottled Water 350mls	\$0.90
Bevco Juice Cups	\$0.80
Juice Popper 250mls	\$1.20
Plain Milk 300mls	\$1.20
Bottled Water 600mls	\$1.30
Plain Milk 600mls	\$1.70
Harvey Fruit Juices 250mls	\$1.70
Oak Flavoured Milk Popper 250mls	\$2.20
Bottled Water 1.5ltr	\$2.10
Tropical Smoothie	\$2.00
Berry Heaven (yoghurt, berries)	\$2.00
Up & Go Breakfast Drink 250mls	\$2.20
Oak Flavoured Milk 300mls	\$2.20
Harvey Fruit Juices 450mls	\$3.00
Oak Flavoured Milk 600mls	\$3.30



FROZEN TREATS

Quelch Fruit Sticks	\$0.50
Orange, Apple & B/currant or Apple Juice Cup	\$0.80
TNT Sour Pops	\$0.90
Icy Twists	\$1.10
Mini Calippo's	\$1.00
Icy Poles	\$1.10
Vanilla Ice Cream Cups	\$1.20
99% Fruit Juice Slushie	\$1.60
Paddle Pops	\$1.50
Bulla Frozen Yoghurts	\$2.00
Milo Scoop Shakes	\$3.00



ONLINE ORDERING

Go to www.flexischools.com.au and click "Register Now" and enter your email address. Complete the online registration and add funds to your account via credit card.

Log in at any time and place your lunch orders.

29c fee for the online orders to help pay for labels and the website system.



Menu Effective: 2/2/2018

WHAT ARE YOU STUDYING IN 2018?

To help support Year 7 students, Wadalba Community School has introduced a Middle Schooling initiative. Year 7 students are taught from a home room and the number of teachers they are taught by is reduced.

The primary purpose of Middle School is to support students in their transition from Primary to High School by catering to the needs of students in early adolescence. The transition from Primary to High School is one of the biggest challenges young adolescents face and we are dedicated to supporting students with this change through our highly successful Middle School program.

In mainstream Middle School we teach an integrated curriculum where subjects are combined into strands. This enhances the relevance of the learning by enabling students to see connections and linkages between subjects. If students' can see the relevance of what they are learning, they are much more engaged. The strands taught in mainstream Middle School are Humanities (English, Geography and History) and Measuring Physical Space (MPS) (Maths, PDHPE and Science).

In the Academic Middle School classes each subject is taught separately, however, teachers work collaborate on integrated projects across subject areas

In addition to these classes, students will be taught Music, Visual Art, LOTE (Spanish) and TAS and Technology.

WHO SHOULD I CONTACT?

- Refer to staff list on page 7 for the names of these people in 2018

YEAR ADVISOR	For welfare related matters
HEAD TEACHER MIDDLE SCHOOL	Subject related issues
HEAD TEACHER WELFARE	Serious welfare matters and matters related to Year Advisors
COUNSELLORS	Issues relating to specialist intervention or referral to outside agencies
DEPUTY PRINCIPAL	Serious issues that require immediate notification
PRINCIPAL	Serious issues that require immediate notification

The school's administration office is open between the hours of 7.45am and 3:00pm Monday to Friday. Administration staff will be able to direct you to the person most suited to answer your enquiries.

WELFARE PROGRAMS/VALUES EDUCATION

To support the students at Wadalba Community School, we have an active Welfare Team coordinated by the Head Teacher Welfare. Students in each year are supported by a Year Advisor and student support officer who can assist them with issues such as bullying. Year Advisors are also a point of contact for parents who require information about their child's progress or additional information about the school.

Wadalba Community School is also privileged to be supported by a number of outside agencies and groups that come in to run programs to support our students. Year Focus Days are also organised to develop year spirit and to address issues that are relevant to each year, such as resilience, study skills, safe partying and organisational skills.

We recognise student achievement through our Positive Rewards System. Students can achieve Wadalba Winners and Commendations that can contribute towards Bronze, Silver and Gold Awards. These are presented at fortnightly and presentation assemblies throughout the year. Students who receive Bronze, Silver or Gold awards and who are "referral free" are invited to end of term lunches and excursions.

In 2011 we were proud to present Wotzup Wadalba? Wotzup Wadalba? is our anti-bullying website <http://web3.wadalba-c.schools.nsw.edu.au> where students and parents can access information about bullying and make online notifications. This initiative can also be access from the school website <http://www.wadalba-c.schools.nsw.edu.au>

HOMEWORK

Homework is designed to enhance and consolidate the classroom learning .and develop a sound work ethic. Self-regulation and motivation are important elements of learning. Students who engage in homework tasks will give themselves the best opportunity to meet course outcomes at the highest levels and/or achieve their personal best.

Homework can take many forms including:

- Reviewing daily work
- Preparation for future lessons
- Completing extension and remedial work
- Completing additional work eg. specific tasks, assignments, research

Homework tasks will be checked and difficulties addressed. Students who are aware they are experiencing difficulties should seek early assistance.

Parents/Caregivers should be notified if a consistent failure to complete tasks occurs. Staff may implement a range of actions to address this situation including:

- Parent/Caregiver liaison
- Providing alternate opportunities to complete tasks

Students in:

- **Year 7** are recommended to do a minimum of one (1) hour per night (5 hours per week)
- **Year 8** are recommended to do a minimum of one (1) hour thirty (30) minutes per night (7 hours 30 minutes per week).
- **Year 9** are recommended to do a minimum of two (2) hours per night (10 hours per week).
- **Year 10** are recommended to do a minimum of two (2) hours thirty (30) minutes per night (12 hours 30 minutes per week).
- **Year 11** are recommended to do a minimum of three (3) hours per night (15 hours per week).
- **Year 12** are recommended to do a minimum of four (4) hours per night. This could include formal homework set by teachers, revision of work covered or reading a novel.

ASSIGNMENTS

Assignment and research projects will be set at various times throughout the year. Students should have no more than three assignments due at any one time.

Parents/Caregivers may need to assist their child with time management to ensure work is completed to a quality standard by the set date.

Year Advisors will have access to information regarding student progress and will notify parents/caregivers if any problems arise. This usually occurs when concerns arise in more than one subject area.

OCCUPATIONAL HEALTH AND SAFETY

FOOTWEAR AND SAFETY IN PRACTICAL LESSONS

Open type sandals or shoes, canvas type shoes and or gym boots **cannot be worn** in practical classes where there is the possibility of injury through spillage of hot liquids, metal or the dropping of heavy or sharp instruments, tools etc.

These guidelines on safe footwear are for students in practical lessons in Technical and Applied Sciences.

Suede shoes are not recommended as they are difficult to keep clean. Shoes with a stout sole and firm leather black upper are considered necessary to protect students.

Thongs are not acceptable and parents/caregivers will be contacted and requested to bring in appropriate footwear.

Please see page 12 for further information regarding appropriate footwear and/or our school website.

HAIRSTYLE

Long hair is to be enclosed in a hair net when preparing food and/or operating machinery.

PROTECTIVE CLOTHING

An apron will be required to be worn during all Technical and Applied Science practical lessons.

MATERIALS AND EQUIPMENT

Students may only work on materials and equipment as directed by the teacher. Students who cannot comply with the safety regulations will not be able to continue with practical subjects and may be withdrawn.

JEWELLERY

Jewellery should be kept to a minimum, studs and sleepers are appropriate school wear. Large hoop earrings are not permitted to be worn and will be confiscated. Parents/Caregivers will be requested to collect these items of jewellery from the school's admin office.

WADALBA SPORTING HOUSES

Wadalba Community School has four sporting houses.

Each student is allocated to a particular sporting house according to the first letter of their surname.

A – D	Thorpe	House colour is Blue
E – K	Bradman	House colour is Green
L – R	Hall	House colour is Red
S – Z	Freeman	House colour is Yellow

Students represent their sporting house in the school swimming, cross country and athletics carnivals. A sporting house is declared the winner at the end of each carnival and a “Champion House” is declared at the end of all three carnivals.



Bradman
Bradman

Sir Donald George Bradman (1908-2001) was knighted in 1949 for his magnificent contribution to the game of cricket.

He is considered an Australian hero. He is Australia's and possibly the world's greatest batsman. His test and first-class batting averages are still world records as is his record for the most runs in a test series. He also captained the Australian Cricket Team.

Hall
Hall

David Hall is a wheelchair tennis player.

He was awarded APC Male Athlete of the Year in 1999 ITF World Champion in 1995 and 1998. He also won Gold and Silver medals at the Sydney 2000 Paralympic Games. Hall has also been successful in the Australian Open, the British and US Open Tennis titles.



and



Freeman Freeman

Catherine Freeman was the first Aboriginal sprinter to win a Commonwealth Gold Medal and a National Spirit Title.

In 1990 she was awarded Young Australian at an Olympic Games. Freeman has won gold medals at the Commonwealth and Olympic Games. She also won back to back World Championships for the 400m in 1997 and 1999.

Thorpe Thorpe

Ian Thorpe is a swimmer who was awarded Swimmer of the Year in 1999 and Young Australian of the Year in 2000.

He won three gold medals and one silver medal at the Sydney 2000 Olympic Games and two gold, one silver and one bronze medal at the 2004 Athens Olympics. Thorpe has also won the Australian 400m Freestyle title from 1998 to 2004.



THE A-Z OF INFORMATION

The A-Z of information is designed to be a user-friendly compilation of information that will assist you in understanding how our school works.

ACCIDENTS

If there is an accident – DON'T PANIC! Report to the teacher nearest to you; this may be your class teacher, playground duty teacher, Deputy Principal or a member of the administration/office staff.

ALLERGENS

Please note that food products brought into the school, sold in the canteen or distributed at special functions may contain known allergens, in particular: nut, egg, dairy and colourants.

APPOINTMENTS

Parents/caregivers are encouraged to contact the school to make appointments. Where ever possible appointments should be made in advance with individual members of staff.

ATTENDANCE

Regular attendance at school is essential to gain maximum benefit from schooling. Missing school means your child misses out on vital information and maintaining learning routines. This can result in a loss of confidence and missing out on forming vital friendships. Attendance is recorded each day. As a parent or carer you are responsible for ensuring your child attends school every day, including sports days unless your child:

- has an unavoidable medical or dental appointment (preferably these should be made after school or during holidays)
- is required to attend a recognised religious holiday
- is required to attend an exceptional or urgent family circumstance (such as attending a funeral)
- is sick, or has an infectious illness.

Any absence from school must be explained. Students who are absent from school must bring a note from home on the first day they return to school. Notes are given to the roll call teacher and should contain the following information:

- Student's full name
- Year and roll group
- Date(s) of absence
- Reason(s) for absence
- Signature of parent/caregiver

Student attendance is monitored regularly by the school in the form of telephone contact with parents/carers.

SMS messages are frequently sent to advise parents if students are absent or late.

Attendance (Continued)

When absences remain unexplained, parents/carers will be notified and requested to remedy the situation, otherwise these absences will be recorded as “unexplained” on the student’s report. The school’s Home School Liaison Officer may be informed if absences remain unexplained. If a student is going to be absent for a prolonged period of time, please contact the administration office, so that the appropriate documentation may be completed and, if required, arrangements made for work in advance.

Exemption from Attendance

Parents of school aged students, aged between six and seventeen years, who intend for their child to take an extended period of leave from school during term (ie. five 5 school days or more), are required to make formal application to the Principal. Reasons for granting full day exemptions include:

- exceptional domestic circumstances, including but not limited to, participation in family holidays during school term, subject to being satisfied that this is in the best educational interests of the child;
- age, where a child turns six years in October or later in a school year and is engaged in full time preschool education, participation in full or part-time accredited preschool programs for student with disabilities leading to enrolment at a government or registered non-government school, health or disability of a child necessitating the continuation of an individual program supported by medical specialists, participation in a full time apprenticeship or traineeship;
- training for elite sport, elite sport or tour event;
- other exceptional circumstances, such as health of the student where sick leave or alternative enrolment is not appropriate.

Applications are available from the school’s administration or by downloading from the school’s website <http://www.wadalba-c.schools.nsw.edu.au>. This application should be completed by the student’s parent/carer and returned to the Principal seven days prior to the student taking extended leave. Further enquiries can be directed to the school during school hours on 4356 2888.

BANNED ITEMS

There are some items that you should not bring to school. Banned items will be confiscated. At the present time this list includes:

- unauthorised medication
- cameras & recording devices
- caffeinated drinks
- aerosol deodorants
- dangerous implements
- skateboards
- scooters
- cigarettes/drugs
- lighters

The school accepts no responsibility for the loss of or damage to banned items, mobile phones, iPods, iPads and MP3 players and no investigation will be made.

The following guidelines apply if students bring a communication and/or recording device (ie. mobile phones, iPod, iPads MP3 player etc.) to school:

- These items of equipment are to be turned off and not used during all lessons. Students are not to use phones or check for messages at this time. Should students disregard these guidelines, the phone, iPod, iPad, MP3 player will be confiscated and held at the admin office until the end of the day. If this is a continuing issue, parents/caregivers will be contacted.
- Students may have phones out at recess or lunch, however, may not use them to record or photograph other students.
- Parents/caregivers are requested to contact their child through the admin office rather than on the child’s mobile phone.

INAPPROPRIATE USE OF MOBILE TELEPHONES

Inappropriate use of mobile phones will include students using them to bully, intimidate or otherwise harass other people through any SMS or text message, photographic, video or other data transfer system available on the phone.

If students use mobile phones inappropriately, the Principal has the right to take action. Depending on the circumstances, action can include the following:

- banning students from using mobile phones during the course of the school day.
- confiscating mobile phones from individual students.
- requiring students to hand in their mobile phones to designated school staff at the beginning of the school day and collecting them at the conclusion of lessons.
- applying student disciplinary provisions.

The procedures applying to the inappropriate use of mobile phones apply equally to the inappropriate use of portable computer games, iPods and similar devices.

BELL TIMES

See page 6.

BIKES/ SKATEBOARDS/SCOOTERS

Students may choose to ride to school. Bikes should be left (and secured with lock) in the area provided behind G Block. The Deputy Principal should be notified so that the area can be locked. No responsibility, however, will be taken by the school for the security of the area. Bikes are not to be ridden in the school grounds. Students are expected to ride safely when coming to and leaving school. Students who continue to act irresponsibly will not be allowed to ride to school.

Skateboards and scooters **are not** allowed at school and will be confiscated. Parents/Caregivers may be contacted and requested to collect these items of equipment if brought to school.

BULLYING

Wadalba Community School has a zero tolerance to bullying. Students are encouraged to report incidents of bullying to their classroom teachers and Year Advisors. Students can make notifications on the Wotzup Wadalba? anti-bullying website <http://web3.wadalba-c.schools.nsw.edu.au>

CLASSROOMS

These are the student's learning place and need to be looked after by everyone. At Wadalba Community School, students:

- are not to enter a classroom without the permission of a teacher
- leave the room tidy at the end of each lesson
- are not to eat in the classroom
- report any vandalism that they notice when they enter the room
- adhere to class rules to ensure good practices occur in the classroom

COMMUNICATIONS ASSEMBLY & ROLL CALL

Morning assembly and roll call will be held on the top quadrangle, outside F Block. When the first bell rings all students are required to move to the top quadrangle and assemble in lines in alphabetical order according to their roll call class. During assembly, roll call teachers will mark the roll; record absentee notes and check uniform. Deputy Principals will communicate daily information to students.

In the event of wet weather, all students will assemble in their individual roll groups in allocated classrooms.

EARLY LEAVER'S PASSES

Students are not permitted to leave the school without the permission of the Principal or Deputy Principal. Students who need to leave school early for any reason must provide an explanatory note written and signed by their parent/carer which the student needs to have co-signed and authorised by the Deputy Principal (before school, recess or lunch time). The authorised permission note should then be taken to the admin office where staff will issue an early leaver's pass. Early leaver passes are issued in conjunction with the NSW Police Department (Operation Roll Call). Passes need to be shown to the student's teacher when the student is required to leave the class or school grounds. Students are not permitted to contact parent/caregiver by text or mobile telephone to organise early collection.

Wherever possible, parents/caregivers and students should arrange appointments (doctors, orthodontists etc.) and other activities outside of school hours.

COLES IS OUT OF BOUNDS BETWEEN 8:15AM – 2:30PM

EMERGENCY EVACUATIONS/LOCKDOWNS

Wadalba Community School has an **Evacuation & Lockdown Plan**.

For an EVACUATION: a warning signal sounds with speakers and phones announcing "Emergency - Evacuate". Evacuate the buildings and proceed to the assembly area on the oval. Follow the directions of staff.

For a LOCKDOWN: a warning signal sounds with speakers and phones announcing "Lockdown". Approach the nearest building or remain in a lockable area, locking all doors and windows and remain out of site. Follow the directions of staff.

Regular drills are carried out to ensure all staff and students are aware of the correct evacuation/lockdown procedures.

LATENESS TO SCHOOL

Students who arrive after 8:15am will have their lateness recorded by administration staff in A Block and ongoing lateness will be dealt with in accordance the School's Discipline Policy.

Students are required to provide a note explaining the lateness. Lateness to school, without a note, will be recorded as an unexplained partial absence. Continued lateness is referred to the Home School Liaison Officer as it affects a student's progress at school. (Please refer to Attendance).

SMS messages are frequently sent to advise parents if students arrive late.

LIBRARY

All students will be issued with a library card so that they can borrow books from the library. Students have access to the library during recess and lunch on most days and during selected class lessons.

LOST PROPERTY

Students and parents/caregivers are urged to label all items (clothing, books, bags, pencils etc.) with the student's name. If property is found, it should be handed in to the office. Students are reminded that they are responsible for their own property and they should not leave items unattended. Students are advised not to bring large amounts of money or valuables to school. If money has to be brought to school, students should leave it at the office for safekeeping.

The school will take no responsibility for lost items that should not be at school, eg. communication, recording devices and mobile phones etc.

General lost property (ie. clothing) is located in the girls' sick bay/clinic.

OFFICE DUTY

Year 8 students are requested to undertake office duty for a part of a school day. This will occur approximately twice per year. Office duty students assist the office staff, Deputy Principals and teaching staff by performing administrative tasks such as delivering messages and assisting with mail-out/hand-out material. This is an opportunity to improve student self-confidence and knowledge of the school and how the school operates. Whilst not engaged in duties for office staff, Deputy Principals and teaching staff, office duty students are encouraged to read.

Parents/Caregivers should contact the school if they would prefer their child did not participate in the office duty program.

PARENTAL CONTACT

It is imperative that school records are kept up-to-date regarding parent/carers contact details, including names and telephone numbers, together with emergency contact names and telephone numbers.

The school cannot release information relating to students to anyone who is **NOT** listed as a parent/carer or emergency contact, unless the enrolling parent/carer has made prior arrangements with the office.

PARENT & CITIZENS ASSOCIATION

Wadalba Community School has an active parent/carers and citizens group which meets twice in Term 1 and once in Terms 2, 3 and 4 at 6.00pm in the Staff Common Room. All parent/carers are welcome to attend. The Parents and Citizens Association gives parents/carers the opportunity to learn more about the school; play an active role in the educational experience by voicing opinions, offering expertise and assisting in decision-making.

PSP – PARENT SCHOOL PARTNERSHIPS

This group is made up of parents/carers, teachers and students who share an interest in promoting opportunities for Aboriginal and Torres Strait Islander students while at school. The committee selected can apply for Federal Government funding for a variety of teaching programmes, events, meetings and resources enjoyed by our whole school community. The committee is always welcoming of new parents/caregivers to the school.

Further information is available by phoning 4356 2888 during school hours.

PHOTOGRAPHS, VIDEOS & OTHER MEDIA AUTHORITY

The “Application to Enrol in a NSW Government School” (enrolment form) contains a “Permission to publish” section on page 13. Consent from the enrolling parent/carer is required for the publication of any photographs, videos or sound recordings while your student is at school. Areas where this information may be used are School Newsletters, Department Websites, promotional material or any social media sites.

PLAYGROUND

Students need to follow the directions of playground duty teachers and familiarise themselves with the areas in which they are allowed to play, the type of play allowed in that area and where the bins are located to keep that area clean. Red lines clearly indicate out of bounds areas.

SCHOOL COMMUNICATIONS

1. The Daily News is read during the communications assembly. The Daily News and other information will be communicated at this time to inform students about coming events.
2. The school has a website: www.wadalba-c.schools.nsw.edu.au. This website contains much information about the school, its history and current events. The website is updated on a regular basis and is the school's primary source of communication between home and school.
3. Parents/carers information evenings are held from time to time to discuss specific issues relevant to different groups in the school.
4. The school will contact parents/carers when issues affecting their child's education arise. Opportunities to meet teachers of Year 7 will occur early in Semester One.
5. Parents/Carers and students receive formal reports at the end of each semester. A parent/teacher evening will be held at the end of Semester One to allow parents/carers to meet with and speak to teachers about the mid-semester report.
6. Parents/Carers are encouraged to contact the school to discuss concerns or raise questions relating to their child and their education when the need arises.

SCHOOL OFFICE

The school's office is located in the Administration Block and is open between the hours of 7.45am and 3.00pm Monday to Friday. The office is available to students for payments and enquiries before school, at recess and at lunch. Students are requested not to enter this area unless necessary. **The office is closed to students during recess each Friday** except in emergency situations.

The office staff must comply with all DEC rules and regulations which can sometimes seem unnecessary 'red tape'. It is expected that members of the school community treat the staff at Wadalba Community School with respect at all times. Please note, should you have a complaint to make there are specific complaint guidelines that can be followed.

SICK BAY/CLINIC, ILLNESS & EMERGENCIES

Students who are injured or ill and require medical attention must report to the office with a note from their teacher. **Students must not contact parents/carers themselves.** If a student is not well enough to remain in class, the admin office will contact parents/carers (or nominated contact person) to request the student be collected. In case of accident, parents/carers will be informed so that they can make a decision on treatment/procedure. In the event of an emergency an ambulance will be called. Any cost involved in transporting students by ambulance will be covered by the school's ambulance insurance.

It is vital that contact between the school and parent/carers is continuously available and, therefore, parents/carers should designate a responsible person as a contact when they are unavailable. **Please inform the admin office of any change of address and/or contact numbers.**

SPORT

Sport for Years 7 – 10 students will be held on Tuesdays during periods 4 & 5. Students are given the opportunity to learn new skills and rules covering a wide variety of sports. Students have the opportunity to join sporting teams throughout the year. Each student is placed into a sporting house based on his or her surname.

As previously outlined in the handbook, the sporting houses are Bradman, Freeman, Hall and Thorpe.

SPORTSBALLS IN THE SCHOOL

Ball games being played in inappropriate areas, or in inappropriate ways, have been identified as a risk to safety, however, this is balanced in school by recognition of the health benefits of encouraging students to be active.

- Students are permitted and encouraged to play appropriate ball games on the courts and oval areas. This, however, is the only place in the school where these games are allowed.
- Students who choose to bring sports balls to school are responsible for them. If a student's bag is of insufficient size, then they must not bring the ball to school.
- Sports balls are NOT to be used in any area of the school grounds before or after school.
- Students who play inappropriate games (such as tackle football) will have their ball confiscated. **These balls will not be returned to students.** They will be given a receipt for the ball and parents/caregivers will be required to pick the ball up from school.
- Handball games are allowed in the quad areas. If a game, however, becomes dangerous due to inappropriate behaviour such as long throws, branding or chasing then the procedure described above will apply.

STAFFROOMS

Staff members for Mathematics, LOTE, English and HSIE can be located in staffroom one; Science CAPA and TAS staff are located in staffroom two. Both staffroom one and two are located above administration. PDHPE staff are located in the 'Fitlab'. Computing/Technology staff are located in the top of D Block.

Students are not permitted in staffrooms, nor are they permitted to use the hallway on the first floor of the administration block. Students should knock and wait for a member of staff to come to the door of any staffroom.

STUDENT MEDICATION/MEDICAL CONDITIONS

Parents/Carers who require their children to be given prescribed medication whilst at school must put their request in writing and also complete and sign an indemnity form. Students must bring prescribed medication to school in a suitable container clearly labelled with the student's name, details of the prescribed medication and prescribed dosage. The prescribed medication **must** be left with the prescribed medication officer in the school's office. **Students should not keep prescribed medication with them.** Non-prescription medication (eg: Panadol etc.) **cannot** be administered at school unless written authorisation is provided by a doctor. Students **must not** message or contact parents/carers to bring in medication. Students who are unwell should follow the guidelines contained in "Sick Bay, Illness & Emergencies".

It is important that the school be aware of any conditions from which a student may suffer. Parents/Carers should notify the Principal in writing, of any condition such as diabetes, epilepsy, heart and respiratory complaints, asthma, hearing or sight difficulties and allergies, etc., so that special provisions can be made, as required.

STUDENT REPRESENTATIVE COUNCIL

Student involvement and participation is an important element of the school's management plan and, to this end, we have an enthusiastic SRC. Members meet regularly under the guidance of the teacher in charge of the SRC. The SRC is involved in fund-raising activities; committee membership and decision making processes in the school.

SUPPORT TEACHER LEARNING ASSISTANCE (STLA)

The STLA is available to assist students having difficulties in any subject. Help is available in literacy, numeracy, study skills, vocabulary development, comprehension etc. If you are having difficulty understanding, then see your class teacher who can help organise extra support. All new students are assessed by the STLA to help organise individual programs if required.

TARGETED SPORTS PROGRAM (TSP)

The Targeted Sports Program is a specialised program catering for students who display a high skill level and positive attitude in their chosen sport. The program commenced in 2007 with the sports of Soccer and Netball and, in 2008, was extended to also include Touch Football and Rugby League.

Students are exposed to a variety of training methods focusing on fitness and skill development. Students in Years 9 and 10 have the opportunity of studying TSP as an elective, focusing on nutrition, the human body and training principles to improve performance.

The WCS Targeted Sports Program enhances sporting opportunities for students who are excelling in a wide variety of sports.

Students are permitted to wear their TSP uniform on sport days and for the purpose of practical PDHPE lessons. Students are required to wear school uniform at all other times.

TOILETS

Students should use the amenities during break times. Students that need to use the toilet during class time must present at the admin office with a permission note from their teacher.

TRANSPORT TO & FROM SCHOOL

The school playground is not supervised before 7:45am. Wherever possible, parent/carers are requested that students do not arrive at school before 7.45am.

TRAVEL PASSES (OPAL cards)



The School Student Transport Scheme

The School Student Transport Scheme (SSTS) provides eligible school students with free or subsidised travel on public transport between home and school, on trains, buses, ferries, light rail and long distance coach services.

Who needs to apply?

Most students who already have a school travel pass automatically receive a replacement pass for the following school year (sent to their school). However you will need to apply if the student is:

- Applying for a school travel pass for the first time
- Enrolling in Kindergarten
- Progressing from Year 2 to Year 3
- Progressing from Year 6 to Year 7
- Changing name, school and/or address
- Requesting an additional pass as a result of a new shared parental responsibility situation.

Applications must be made by a parent or legal guardian of the student if under 16 years of age.

Students 16 years and over must complete and sign application form themselves.

How to apply

You can complete an online application form available at:
transportnsw.info/school-students.

Once completed, you will need to print out the form, hand it to your school admin office for endorsement. The school will forward the form to Transport for NSW to assess the student's eligibility and, if eligible, either issue a School Opal card or, in rural/regional areas, instruct the local bus operator to issue a school travel pass.

For more information:

Visit transportnsw.info/school-students or call **131 500**

UNIFORM INFRINGEMENTS

See Communication Assembly/Roll Call.

VISITORS

All visitors to the school must report to the Reception area in Administration to sign in and complete a OH&S induction in case of evacuation.

WEBSITE

The school's website, located at www.wadalba-c.schools.nsw.edu.au is a useful resource providing access to information relating to both school and departmental 'latest news', school newsletters, school calendar, faculty information, curriculum/ activities, photo galleries and much more.

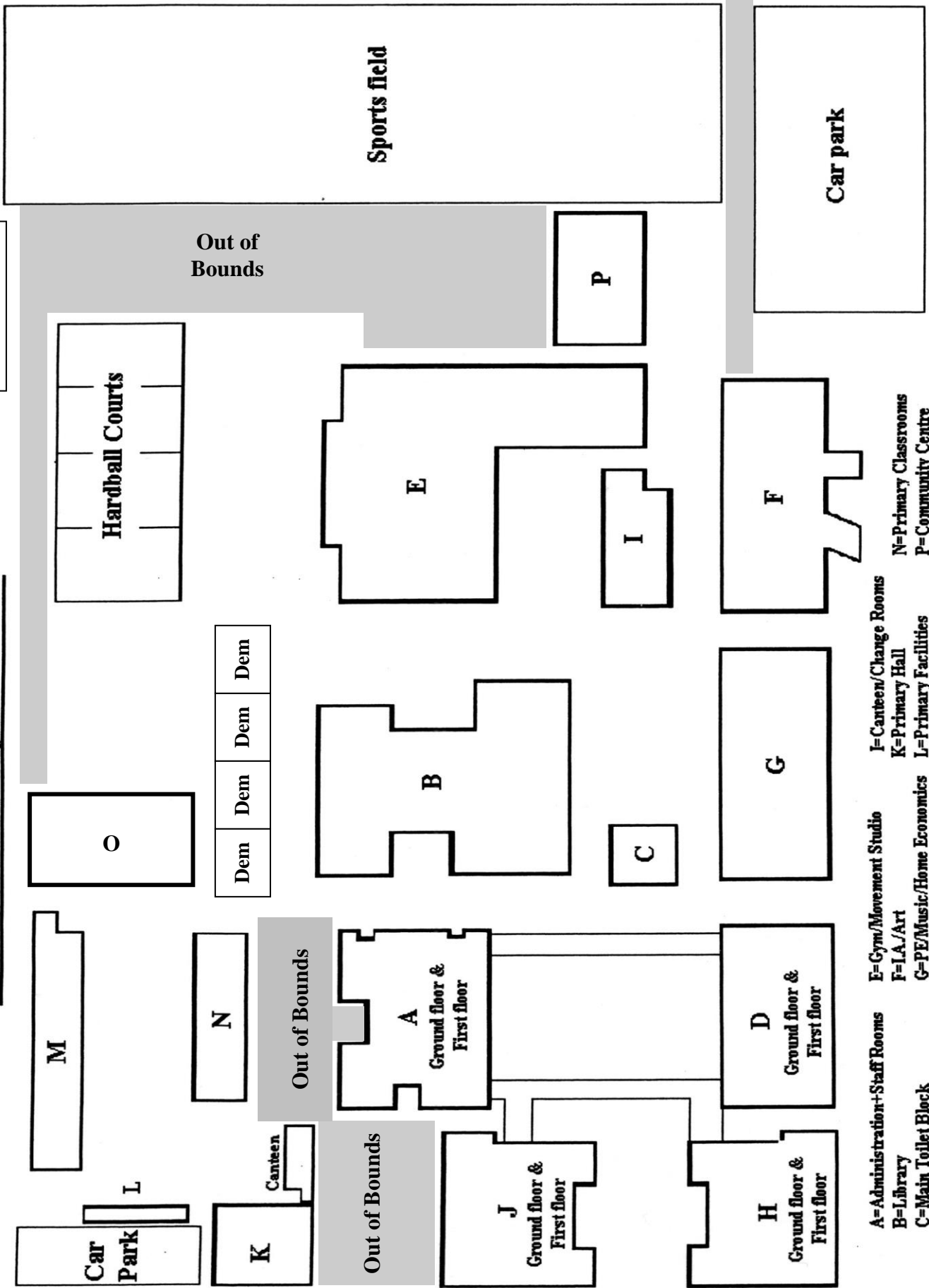
The website is updated on a regular basis.

Out of Bounds

Wadalba Community School Plan

Not to scale

Aquaculture Research Centre / Agriculture



- A= Administration+Staff Rooms
- B= Library
- C= Main Toilet Block
- D= Science
- E= Gym/Movement Studio
- F= LA./Art
- G= PE/Music/Home Economics
- H/J= General Learning Spaces
- I= Canteen/Change Rooms
- K= Primary Hall
- L= Primary Facilities
- M= Primary Classrooms
- N= Primary Classrooms
- O = Multicat Rooms
- P= Community Centre



Wadalba Community School